

Call to Order: February Board Meeting was called to order at 5:00 p.m. on Monday February 10, 2020 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, IL.

Commissioners Present: Commissioner Langlois, Commissioner Kuntz, Commissioner McAfee, Commissioner Kraetzer, (New) Commissioner Ryan

Absent: Commissioner Wilder

Others: Jeff Benoit, Attorney Bohlen, Alex Ault, Beth Willett

Public Comment: None

OLD BUSINESS:

Airport Taxing District

Attorney Bohlen explained the expansion is a process and a difficult one at that.

- Attorney Bohlen will sit down and go through the process with Commissioner Langlois

First Trust CD Maturities (2) in January 2020

- Both First Trust CD's are being transferred to Municipal Bank.
- Pledge of Funds from Municipal Bank for amount over FDIC will be issued when both CD signature cards are signed by Commissioners, and returned to Municipal Bank.

Local Government Certification Airport-Related Purposes (Fuel Sales Tax)

No update, no documentation from the City of Kankakee at this time

- Board Chairman Langlois suggests reaching out one more time to the City of Kankakee.

NEW BUSINESS

Hangar 7% Discount for Annual Payment

Discount amount of \$10,972.92 for Fiscal Year 2020

- No other airports give this discount
- Has been done this way for years

Commissioner Kuntz suggests:

- A letter notifying tenants that this will be the last year for hangar discounts.
- The hangar discount will be 3.5% for Fiscal Year 2021.
- Going forward prepayment discount will not be offered for Fiscal Year 2022.

Motion to Approve Commissioner Kuntz 1st, Commissioner McAfee 2nd

Board voted Ayes = 5 Nays = 0

Hangar C 29 Annual Payment Refund

- Tenant paid annually, and received the discount.
- Moved out of hangar C 29 in October (8 months)
- Refund calculated at full price of hangar; instead of discounted rate; this is the standard policy
- Tenant requesting to use discounted rate for refund

Board determined Airport Manager's discretion - No exception is to be made to the standard policy.

Request to Rent C 29

C33 was enhanced by \$6,000 with a new concrete floor and now that tenant is requesting to move to C 29

- Board suggest tenant to sign a new Lease that states “As Is.” If tenant has any complaints with hangar; Then it will be Board discretion to approve any upgrades.

Iroquois Federal CD Maturity

- If kept at Iroquois Federal they will pay 2.00% for 12months
- New Resolution 2020-01 to include Commissioner George H Ryan Jr. on Financial Transactions

Motion to Approve moving CD to Municipal Bank for 2.00% Commissioner Kuntz 1st, Commissioner Kraetzer 2nd Board voted Ayes = 5, Nays = 0

Executive Session: None

MANAGERS REPORT

Hangar Facility Fee Report:

Jeff Benoit presented report for January 2020

Wildlife Fence Update: PH 2 final contract is signed.

Bills Presented:

Bills Approved in the amount of \$107,046.95

Motion to Approve, Commissioner Kraetzer 1st, Commissioner McAfee 2nd

Board voted Ayes = 5, Nays = 0

Accounts Receivable As of January 31, 2020

Presented January report for review

FINANCIAL STATEMENTS

The January 2020 financial statements presented for review.

January 13, 2020 Meeting Minutes Presented for Approval

Motion to Approve Commissioner McAfee 1st, Commissioner Kuntz 2nd

Board voted Ayes = 4, Nays = 0, Abstain = 1, (Commissioner Ryan)

Open Discussion

Next Board Meeting is March 9, 2020

Adjournment

Meeting adjourned at 5:36 pm

Motion to Adjourn, Commissioner Kuntz 1st, Commissioner McAfee 2nd

Board voted Ayes = 5, Nays = 0