

MINUTES OF THE REGULAR MEETING OF COMMISSIONERS
OF THE KANKAKEE VALLEY AIRPORT AUTHORITY
April 9, 2018

Chairman Wilder started the meeting by reading a letter from County Board Chairman Andy Wheeler stating the appointment of Mr. Rende Langlois to the Kankakee Valley Airport Authority Board of Commissioners.

Call to Order: The regular meeting for the month of April of the Board of Commissioners of the Kankakee Valley Airport Authority was called to order at 5:00 p.m. on Monday April 9, 2018 in the Board Room of the Robert B. Glade Terminal Building at the Greater Kankakee Airport, Kankakee, Illinois. Present: Commissioners McAfee, Langlois, Wilder, and Kuntz. Absent: Commissioner(s) Kraetzer, and Jacobi. Also, present: Jeff Benoit, Airport Manager, Pamela A. Rose, Airport Office Assistant, and Alex Ault Airport Operations Leader. Visitors: Mr. Chris Bohlen, Attorney at Law, Mr. Jeff Hammes, Peoples Bank of Kankakee, Mr. Mike Sloan, SGC Power, and Mr. Mark Wilkerson, SGC Power. A quorum was present.

Approval of Minutes: The minutes from the regular monthly meeting on Monday March 12, 2018 were reviewed. A motion was made by Commissioner McAfee and seconded by Commissioner Kuntz to accept the minutes as presented. On roll call the following voted aye: Commissioners McAfee, Langlois, Wilder, and Kuntz. Nays: none. Motion carried.

Public Comment: None at this time.

New Business:

- Appointment of Counsel: Chairman Wilder introduced Attorney Chris Bohlen. Further discussion will be during Executive Session.

Manager's Report:

- Hangar/Facility Fee Report: Jeff Benoit discussed the available hangars, facility fees to date, and fuel sold for the month of March.
- AT&T Lease: Jeff Benoit reported on the status of this lease.
- Audit Engagement Letter: Jeff Benoit discussed and presented the Engagement Letter from Borschnack, Pelletier & Co. to perform our fiscal year audit that will need to be signed and returned to them.
- Pause for Patriotism – Saturday May 19, 2018

Bills Presented: Jeff Benoit presented the bills. Following a brief discussion, a motion was made by Commissioner Kuntz and seconded by Commissioner McAfee to approve the bills as presented in the amount of \$ 43,556.50. On roll call the following voted aye: Commissioners McAfee, Langlois, Wilder, and Kuntz. Nays: none. Motion carried.

Accounts Receivables: Jeff Benoit discussed the Accounts Receivable for the month of March.

Financial Statements: Jeff Benoit discussed the financial statements for the month of March.

Old Business:

- Solar Energy: Jeff Benoit discussed the status update on the Solar Energy Project. Mr. Mark Wilkerson and Mr. Mike Sloan from SGC Power provided additional information.
- Werner Farm Partnership: Jeff Benoit discussed the status update on this purchase. Jeff introduced Mr. Jeff Hammes from Peoples Bank of Kankakee who presented and discussed the bond process. After a brief discussion, a motion was made by Commissioner Langlois and seconded by Commissioner McAfee to move forward with the bond process with Peoples Bank of Kankakee.

A motion was made by Commissioner Kuntz and seconded by Commissioner McAfee to move to Executive Session.

Executive Session: During Executive Session we discussed payroll, personnel, and the retention of legal counsel.

A motion was made by Commissioner Kuntz and seconded by Commissioner McAfee to move to open session.

Open Session: Following a brief discussion, a motion was made by Commissioner Langlois and seconded by Commissioner Kuntz to retain the services of Attorney Chris Bohlen of Barman, Bohlen, and Scott for the Airport Authority's legal counsel. On roll call the following voted aye: Commissioners McAfee, Langlois, Wilder, and Kuntz. Nays: none. Motion carried.

Open Discussion: None at this time.

Next Meeting: Monday May 14, 2018 – 5:00 pm

Adjournment: There being no further business a motion was made by Commissioner Kuntz and seconded by Commissioner McAfee to adjourn the meeting at 6:20 pm. On roll call the following voted aye: Commissioners McAfee, Langlois, Wilder, and Kuntz. Nays: none. Motion carried.